

○ ○ ○ ● ○ ○ ○

### What's your relationship to Emerald Memories, Inc. dba Tripshock!?

This will help make sure you get paid properly.

**I'm with a business**  
You are a separate business getting paid by Emerald Memories, Inc. dba Tripshock!.

**I'm an independent contractor**  
You are a 1099 or similar being paid by Emerald Memories, Inc. dba Tripshock!.

**I'm an employee**  
You are a W-2 employee of Emerald Memories, Inc. dba Tripshock!.

[I'm none of the above](#) **Next**

Next page Select "I am with a business"

Add your detailed info and make sure it matches your tax records or when 1099's are sent they may be rejected and cause a delay in your ability to file taxes

○ ○ ○ ○ ○ ● ○

### Who owns Keone McHugh

To be in compliance with federal laws, we need to collect some information about your business.

Primary company owner \*

Date of birth \*  
📅

❌ Required

Tax ID \*

Company owner's SSN (9 digits)

Employer Identification Number (9 digits)

How do you plan to use this account? \*  
▼

**Next**

Fill in the appropriate information for the next section as per your tax filing

Next put in your bank account you wish to use to be paid into by us here at TripShock

o o o o o o ●

**ENCRIPTED**

### Add a bank

We'll use this as your primary bank account for Bill.com

**Routing number \***

**Account number \***

**Account holder name \***

**Account type \***

[Need help?](#)

Once you are done that is it, your account is set up. Even though it encourages you to there is no need to send us invoices, we will pay you out as per our typical payment practices

If you need to change your bank account at any time just log in and click the settings icon on the top left and then click **“Bank Accounts”**

bill.com

Search...

K McHugh  
Keone McHugh

NETWORK TO DO RECENT SETTINGS

### Settings

- You
  - Profile
  - Email Preferences
  - Change Password
  - Security
- Your Company
  - Profile
  - Inbox
  - Logo
  - [Bank Accounts](#)
- Your Account with Us
  - Statements
- Permissions
  - Users
  - Roles
- Accounting
  - Items
  - Payment Terms
- Import / Export
  - Import / Export
  - Import History
  - Export History

Then click on "Set up new bank"

The screenshot shows the Bill.com interface. On the left is a dark sidebar with navigation options: Actions, Upgrade, Overview, Inbox, RECEIVABLES (Customers, Invoices, Payments In), PAYABLES (Vendors, Bills, Payments Out), and Support. The main content area is titled 'Bank Accounts' and features a search bar at the top. A yellow box contains the instruction: 'To make changes, click an Account Number.' Below this is a table with columns: ACCOUNT NUMBER, BANK NAME, AVAILABLE TO PAY, DEFAULT TO PAY, AVAILABLE TO GET PAID, DEFAULT TO GET PAID, VERIFICATION STATUS, and ACTIVE?. The table contains one row with account number '\*\*\*\*\*8091', bank name 'PERSONAL\_CHECKING', and status 'Active'. A 'SET UP NEW BANK' button is located in the top right, with a red arrow pointing to it. A 'Refresh list to include inactive Bank Accounts' checkbox is checked at the bottom of the table.

And fill in the appropriate information, do not be alarmed by this statement: "Which account would you like to pay bills with?" you won't be paying us as we use this program to pay out partners. Bill.com is a company that allows you to do both accounts receivable and payable hence the wording

The screenshot shows the 'Account Setup' form. The title is 'Account Setup' with a close button. A 'Continue' button is in the top right. The form is titled 'ENTER BANK DETAILS' and has an 'ENCRYPTED' label. A question asks 'Which account would you like to pay bills with?'. The form has six input fields: 'Bank Account Holder's Name', 'Account Type' (a dropdown menu with 'Business Checking' selected), 'Routing Number (9 Digits)', 'Bank Name', 'Account Number (4-17 Digits)', and 'Re-Enter Account Number'. A 'Pro Tip' box on the right says 'Locate routing and account numbers on your checks.' and includes an image of a check with arrows pointing to the 'ROUTING NUMBER' and 'ACCOUNT NUMBER' fields.